

**Minutes of the 3rd project meeting
at the University Louis Pasteur in Strasbourg, France, 24th – 25th January 2008**

Location:

Sciences of Education Department (Département des Sciences de l'éducation)
Louis Pasteur University (Université Louis Pasteur)
7 rue de l'Université
F-67000 Strasbourg
Building #22, Room 110 (1st floor)

Participants (in alphabetical order):

Daniel Apollon (University of Bergen, Aksis / Norway)
Nassira Hedjerassi (University Louis Pasteur, Strasbourg/France)
Thomas Köhler (Technical University Dresden, Germany)
Pascal Marquet (University Louis Pasteur, Strasbourg/France)
Sabina Misoch (Technical University Dresden, Germany)
Elena Müller (Institute for Future Studies, Innsbruck/Austria)
Maciej Piotrowski (University of Rzeszów, Poland)
Marc Weisser (University of Houte-Alsace, Mulhouse/France)
Panteha Khorassani Zadeh (University of Rzeszów, Poland)

Apologies for absence:

Cecilie Hansen (University of Bergen, Aksis, Norway)
Kathrin Helling (Institute for Future Studies, Innsbruck/Austria)
25.01: Marc Weisser (University of Houte-Alsace, Mulhouse/France)

24.01.2008

9.30 – 9.40

1. Welcome (PM)

9.40 – 9.45

**2. module: discussion of the content of the five modules in detail
(short introduction SM)**

General information: Daniel Appolon is the new leader of the Norwegian team and replaces Konrad Morgan; Panteha Khorassani Zadeh is new in the Polish team and Elena Müller represents the IfS at this meeting.

Brief introduction to the agenda and presentation of the current status of the E&T web page.

Problem: the communication and cooperation process recently was not as good as it could have been; coordination of a development project is not possible without sufficient information from all partners.

9.45 – 10.45

2.1 Bergen (DA)

This module starts with a general description → might be excluded from the module and integrated in the general section, before the students start the modules.

Daniel presented the Norwegian module in detail which contains 4 different units

- methods, theoretical perspectives, society & culture
- gender, ICT
- multiculturalism, ethnic identity
- knowledge society, education & ICT

General decisions

We decided to change the basis structure of the modules and to offer a more *flexible structure* which contains more units than are obligatory:

Unit 1 of each module is a transversal unit which is introductory and must be taken by the students; the further units (2 – XX) are as regards content independent from each other. The students can choose which units they want to learn and *each unit is accredited individually*.

For all *mind maps* of the modules the *same software* should be used (as in the Polish and German module within our CMS) to ensure structural and aesthetical consistency.

Open questions

Reading papers: do students have to pay? How can we ensure access?

10.45 – 11.00

Coffee break

11.00 – 12.00

2.2 Rzeszow (MP)

Maciej presented the Polish module in detail which contains 4 units:

- principles of knowledge management
- knowledge management levels
- knowledge management systems
- tools, technologies, methods

Element of the module is essay writing and a project assignment (cooperation with a company or local authority).

12.00 – 12.30

Discussion/work that must be done

Structure must be modified:

unit 1 = transversal, Units 2 – 4: individually selectable

General decision

The *project assignment* shouldn't be part of the Polish module, because this is already intended in the general curriculum with the planned *internship*

12.30 – 14.00

Lunch

14.00 – 15.00

2.3 Strasbourg & Mulhouse (PM, NH, MW)

The French partners didn't have time to work on the module since the last project meeting in 2007. The translation work of the content still continues.

Discussion/work that must be done

Translation and conceptualization of 4 units.

The partners intend to take 4 units from the once planned numerous units.

Unit 1 = transversal, unit 2 – 4 = individually selectable

15.00 – 15.30

2.4 Dresden (TK)

Thomas presented the German module and its 6 units as far it is already online available in the CMS.

15.30 – 16.30

Discussion/work that must be done

We decided to restructure it as discussed: unit 1 = transversal (cooperative learning), units 2 – 6 = individually selectable

16.30 – 16.45

Coffee break

16.45 – 17.30

3. problem discussion regarding the certification of the modules:

**General
decisions**

We agreed about a standardized and scaleable certification:

introductory unit = most credits

supplemental units = less credits

minimum for each module = 6 ECTS (minimum are 2 units)

maximum for each module = 14 ECTS (maximum are all (?) units)

each unit contains of about 10 pages (online reading) and additional work

internship: 2 weeks = 3 ECTS; 4 weeks = 6 ECTS

summer school = 3 ECTS

All partners are kindly requested to reuse material for their module which they have already used for their teaching.

All partners are kindly requested to use more *multimedia-based material* as videos, audio files and so on → otherwise the e-module makes no sense!

Generally: more visualization within the modules to enhance learning results

The *measurement of the workload* of each module will be carried out by Panteha (Poland) – thanks to her a lot!

**Summer
school**

The summer school E&T will take place at the Technical University Dresden from 01. – 05.09.2008

Conditions: Face-to-face all the time; it will be a final conference & contain activities for the students as project making workshop and presentations.

All students should write an project in advance!

We planned to open the summer school for other students by charge fee

Support for student mobility to be able to take part: potentially by free-lance contracts → only problem: reporting about these contracts to the Commission

Potential participants about 20 students: F = 3, N = 1 – 3, P = 1 – 3; D = 5 – 10

Work to be done

The summer school will be announced via international communication

pathways as mailing lists and so on → *design of an electronic flyer and draft program*

General
decision

For each module one introductory lecture/seminar
Working groups of students to each unit
No seminars on soft skills → problem: reporting to the Commission
Each participant shall hold a presentation
Production of a CD which contains the presentations & projects presented at the summer school (this CD will be part of the final report)

19.00

Dinner

25.01.2008

9.00 – 9.45

4. process of institutional implementation of the modules (all)

PhDs are in some countries given by the university (F), by the faculty or department (N; D) → different structures and the implementation could be a very difficult process

F: they pla a doctoral school with a official PhD-program (start Sept. 2009) → it could be easy to integrate our curriculum into this program (30 ECTS within the two first year are obligatory in this program)

D.: PhD-school in preparation → certification rules don't exist until now and our project can be seen as preliminary work: developing rules and structures for the certification at level III of Bologna

implementation
problems

Because of the estimated problems with regard to the implementation of the course we discussed to define implementation as “support structure” and to postpone the legal and formal implementation of the curriculum.

The first steps of this understanding of implementation are:

- development of the e-modules
- summer school

Different definitions of the term implementation:

1. legal process
2. development of a structure

Implementation = official existence of a curriculum for PhD-students and the announcement of this structure.

9.45 – 10.15

5. evaluation report (EM)

problem: the evaluationinstitution didn't receive enough filled out questionnaires (only 2 responses) → **new deadline for sending the evaluation questionnaire** back to IfS preferably from *all persons involved in the project* until **01.03.2008**.

The IfS will send a requirement list for the evaluation to all teams

The 3rd evaluation report about the internal working process will be conducted at the end of August.

Kathrin will develop an appropriate instrument for the measurement of the contents of our modules.

10.15 – 10.30	<i>Coffee break</i>
10.30 – 11.00	6. Management & financial issues (TK, SM) Sabina will ask whether the next payment (after the interim report) has already been transferred from the Commission to the TUD The project partners will receive the next payment only <i>after the documentation that the first instalment has already been used up.</i>
11.00 – 12.00	7. Final discussion, summary of the meeting, next steps We decided to conduct a video-meeting before the summer school takes place at the 23.06.2008 . The central issues of this meeting will be the coordination and planning of the summer school, the establishment of criteria to recruit students and the forum (each team is asked to collect ideas how the forum shall be realized and which functions this shall have). The French partners promised to send the short description of their module until the <i>end of February</i> and almost 75% of their content <i>before Easter</i> (23.03.2008) We all agreed that the meeting was very successful and that we made good progress.

**new deadline
for French
team
summary**